

DRAKE UNIVERSITY
HEAD START

2015-2016
ANNUAL REPORT

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HEAD START/ EARLY HEAD START

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EARLY HEAD START CHILD CARE PARTNERSHIP (EHS-CCP)

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PROGRAM OVERVIEW

Drake University Head Start has served children and families in the state of Iowa since 1977. The Head Start/Early Head Start program is designed to promote school readiness for children ages birth to five from low-income families by enhancing their cognitive and social/emotional competence. Head Start provides families with education and resources that prepare them to advocate for their children as they transition to elementary school and beyond.

Head Start originated as a component of President Lyndon B. Johnson's "war on poverty" in 1965. Years later, Head Start continues to provide comprehensive services to enrolled children and their families, including health, nutrition, social, and other services determined by a family needs assessment.

During the 2015-2016 program year, Drake University operated two grants: the Head Start/Early Head Start grant and a new grant for the Early Head Start Child Care Partnership. The purpose of the Early Head Start Child Care Partnership (EHS-CCP) grant is to improve the quality of existing local child care programs and expand access to high-quality care for infants and toddlers. **The Drake University EHS-CCP 2015-2016 Annual Report can be found within this report following the Head Start/ Early Head Start section.**

HEAD START/ EARLY HEAD START

Drake University is the largest Head Start Grantee in the state of Iowa. Des Moines Public Schools (DMPS), the largest school district in the state, provides Head Start services as a Delegate of Drake University Head Start for children in the Des Moines Schools enrollment area. Drake University, as a Grantee, holds the federal Head Start grant to provide Early Head Start services (in Polk County only) and Head Start services in six counties (Polk, Boone, Warren, Jasper, Marion, and Story in Ames only) in the cities listed below:

- Ames
- Ankeny
- Boone
- Des Moines
- Indianola
- Knoxville
- Madrid
- Newton
- Urbandale
- West Des Moines

Children ages birth to three were served by the Early Head Start home visiting program. Children between the ages of two and three have the option for a center-based program designed to suit the specific needs of toddlers. Children ages three to five were served by Head Start through classroom-based or home-based options (home-based in Polk County only).

Drake University Head Start is in the first year of a five-year project. The goals for this project include:

Goal #1: Children will be better prepared for school success.

Goal #2: Enhance the monitoring system to fully utilize data to make informed program decisions.

Goal #3: Foster a positive culture and climate built upon collaboration and strengths.

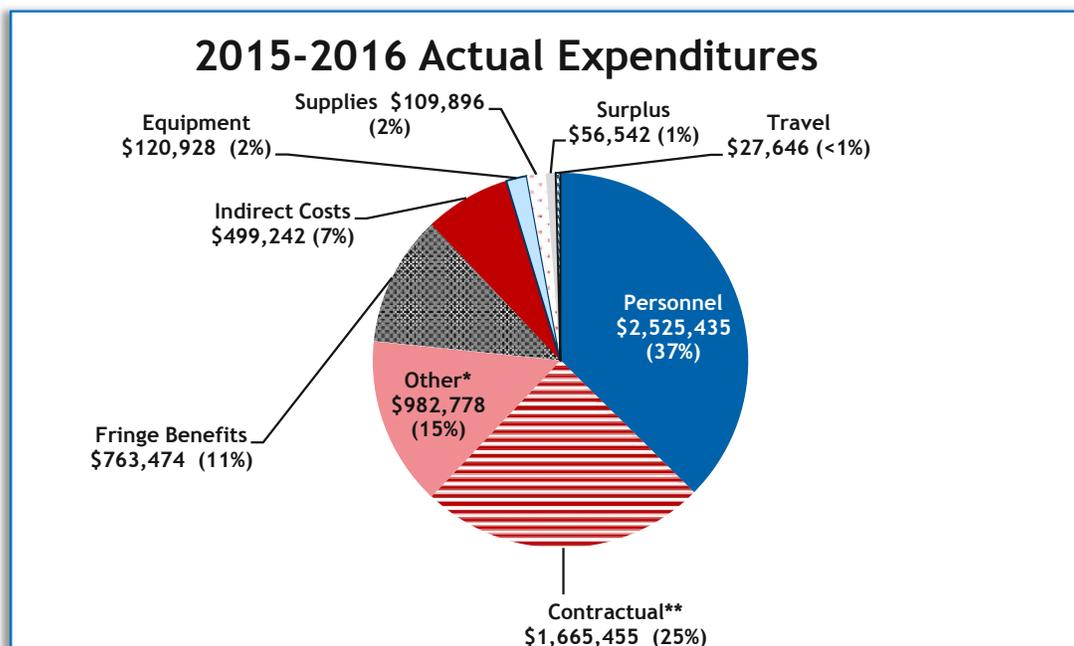
Goal #4: Empower families to be their child's first, most important, and forever teacher.

FUNDING

Drake University Head Start operates using federal funding from the United States Department of Health and Human Services. The award was \$6,751,396 for the program year.

2015-2016 Drake University Head Start Funding Allocation	
Head Start Programming	\$ 5,547,537*
Head Start Training	\$ 72,415
Early Head Start Programming	\$ 1,104,193
Early Head Start Training	\$ 27,251
*Includes \$1,612,312 in Head Start funds for contractual Delegate programming.	

2015-2016 Proposed Budget	
Personnel	\$2,656,665
Contractual (DMPS Delegate)	\$1,612,312
Fringe Benefits	\$ 808,952
Indirect Costs	\$ 512,620
Supplies	\$ 114,291
Equipment	\$ 47,200
Travel	\$ 7,539
Other*	\$ 991,817



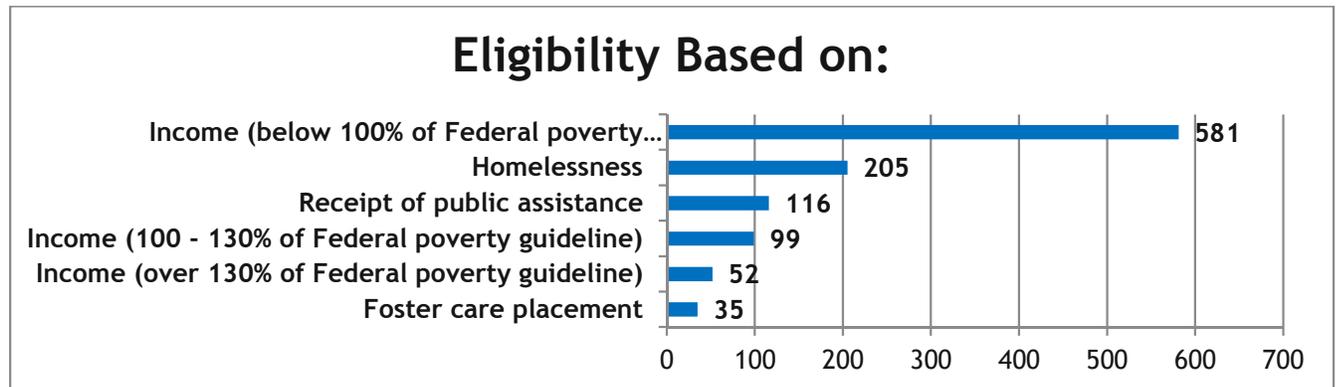
*Other includes expenditures such as repair/maintenance, space costs, nursing services, interpretation/translation services, software, etc.

**Contractual refers to Drake University Head Start's contract with its Delegate, Des Moines Public Schools (DMPS).

ENROLLMENT

Selection Criteria

Drake University Head Start uses a set of internally-developed selection criteria for enrolling children in the program. Recommendations from the ERSEA Committee are submitted to Policy Council and the Head Start Advisory Committee for approval. Although many families served by the program are eligible in multiple categories, only one eligibility category is reported to the U.S. Department of Health and Human Services - Office of Head Start. The number of children in each category is reported below.

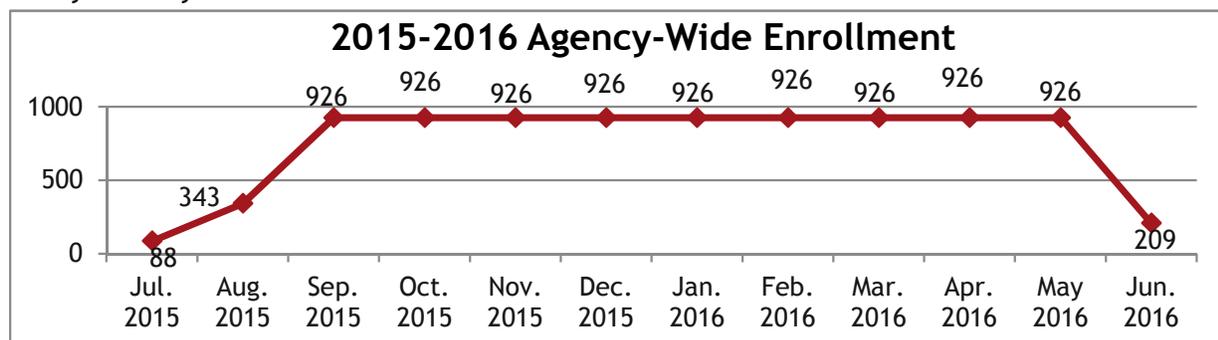


Drake University Head Start is funded to serve 926 at-risk children ages birth to five in six counties (Polk, Boone, Warren, Jasper, Marion, and Story in Ames only). Funding is allocated to support 838 Head Start children throughout the service area and 88 Early Head Start children in Polk County .

Des Moines Public Schools is the Delegate program for Drake University Head Start that provides Head Start services for 454 out of 838 preschool children in the district attendance area.

Enrollment numbers reflect multiple start and end dates for Head Start classrooms from August through June based on individual site factors. Full enrollment was reported during the 2015-2016 program year. All Head Start children are served a minimum of 128 days.

Early Head Start services run year-round (July through June). July 2015 enrollment consists solely of Early Head Start children.



HEALTH

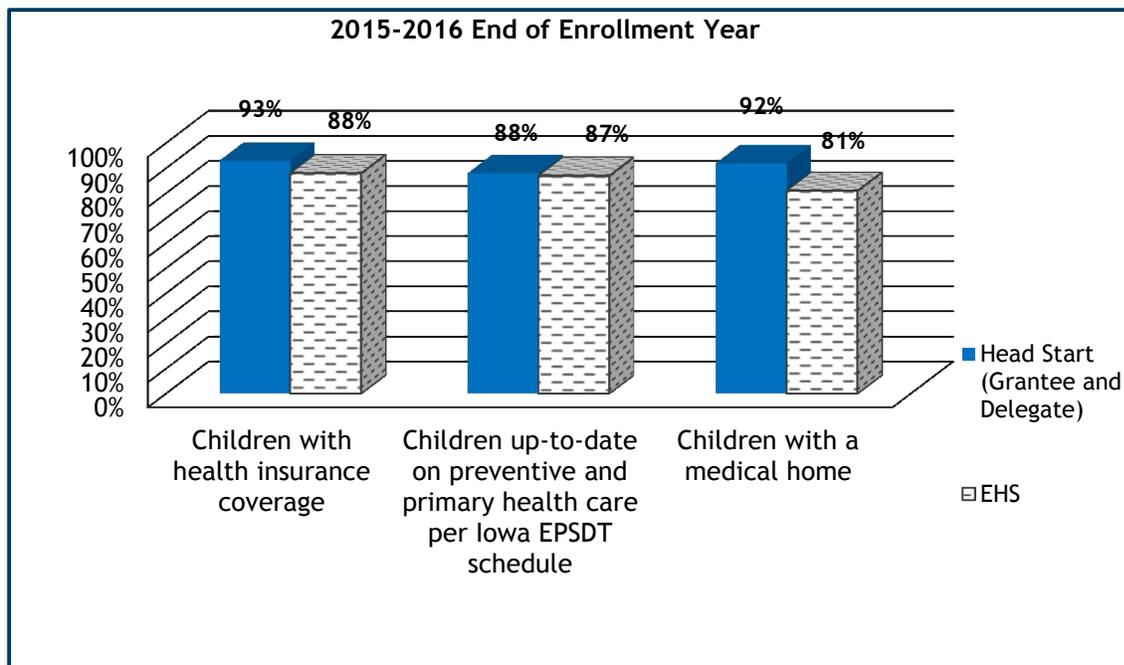
Head Start agencies are required to provide educational and comprehensive services. As part of Drake University Head Start's comprehensive services plan, Drake University Head Start Grantee and Delegate programs partner with the following agencies for nursing and other health services.

- Visiting Nurse Services of Iowa
- Marion County Public Health Department
- Madrid Community School District
- I-Smile
- Des Moines Health Center

Health education events provide Grantee and Delegate families with resources and tools to meet their health goals. The Health Care Institute focuses on what families should do when faced with illness or dental emergencies. CPR and First Aid for Friends and Family is also offered in service areas where a high number of parents have indicated interest on their Parent Needs and Interests Survey. Health events are very well attended with a favorable response from parents.

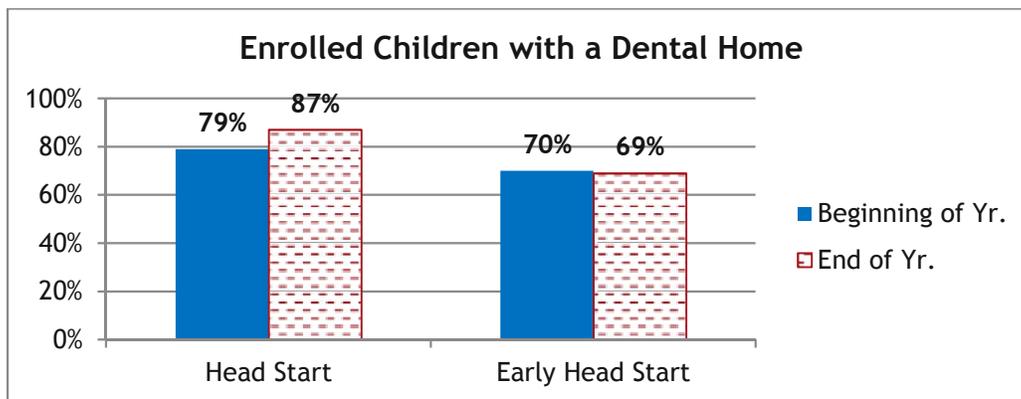
Insurance Coverage, Well Child Visits, and Medical Home

By the end of the 2015-2016 program year, nearly 90% of all enrolled Drake University Head Start/Early Head Start children were up-to-date on preventive health care according to the Early Periodic Screening, Diagnosis, and Treatment (EPSDT) schedule for Iowa.



ORAL HEALTH

Oral health is another comprehensive service provided to families by Head Start. Drake University Head Start focuses on improving the overall oral health of our families by improving their oral health habits. Families develop dental goals with Head Start staff who follow up on referrals to appropriate providers and provide parent education about the importance of oral health.



Drake University Head Start further underscores the importance of oral health through:

- Free fluoride varnish treatment opportunities to all enrolled Head Start and Early Head Start children two times per year;
- Tooth brushing in the classroom;
- Ongoing dental education for children and families; and
- Oral health activities in the classroom and at Parent/Child events.



Oral health professionals volunteer for events such as the “Drake University Head Start Day at the Zoo” to conduct activities that illustrate the impact healthy foods have on teeth. The program is able to count the time of hygienists and others who volunteer in a professional capacity at their professional in-kind rate. This type of activity is very popular with children and families, gets them thinking about tooth brushing, and generates necessary non-federal share dollars that the program needs to fulfill federal grant funding stipulations.

Dr. Bob Russell, Iowa Public Health Dental Director, demonstrates proper tooth brushing techniques for families who attended the Drake University Head Start Day at the Blank Park Zoo.

FAMILY ENGAGEMENT

Drake University Head Start engages families in their child’s education through Parent/Child activities and events, leadership opportunities in program governance, and parent education.

Parent Education

At the beginning of each program year, Grantee families completed a tool called the Parent Needs and Interests Survey. The Parent Needs and Interests Survey captures information from parents about their imminent needs as well as topics on which they would like more information. Parents received one-on-one guidance on how to obtain necessary services or where to get more information. This service was supplemented with:

- Monthly newsletters to families;
- Monthly Kid Food and Smart Food bulletin; and
- Ongoing parent education classes specific to the centers’ expressed needs.

Both the Grantee and Delegate conducted the Johnson & Johnson Family Health Institute’s “What to Do When Your Child Gets Sick” and “What to Do for Healthy Teeth” trainings several times during the program year. Materials are available to families through lending libraries.



Connecting with One Another

Throughout the program year, Family Engagement Specialists connect with families at weekly Meet & Greet meetings to answer questions and discern the new or changing needs of the families they serve. Meet & Greet meetings take place at drop-off or pick-up times in Grantee Head Start and Early Head Start centers.

Des Moines Public Schools offered parent education opportunities with a new program, "Coffee and Connections". At Coffee and Connections, Family Engagement Facilitators, Nurses, Social Workers, Case Managers, and Interpreters help connect parents with parents, parents with school, and parents with the community. Parent education topics offered were in direct response to needs identified by parents on the fall Parent Survey.

FAMILY ENGAGEMENT (cont.)

Program Governance

Families of children enrolled in Drake University Head Start have a number of opportunities to provide their input on programming through parent polls and surveys where they may make suggestions for what they would like to see in the future.

- ***Parent Committees*** All parents of enrolled children are automatically members of the Parent Committee for their child's center. Parent Committees meet several times per year to discuss the strengths of their programs and generate ideas for continuous improvement.
- ***Delegate Policy Committee*** Des Moines Public Schools Policy Committee is the Delegate version of the Policy Council. Membership consists of parents from Delegate centers, community representatives, and a representative of the Des Moines School Board. Policy Committee meets monthly to review data and make program decisions.
- ***Policy Council*** The Policy Council is an arm of Drake University Head Start's governance structure that involves parents and community representatives in the oversight of program operations, approval of policies, and major changes in programming. The Drake University Head Start Policy Council is comprised of parents representing each of the Grantee program options (including EHS-CCP centers), parents representing the Delegate's Policy Committee, and community representatives from a variety of occupations including health, dental, fiscal, education, and human services. The Policy Council meets monthly throughout the program year.
- ***Drake University Head Start Advisory Committee*** The Drake University Head Start Advisory Committee is the highest level of oversight between the program and the Drake University Board of Trustees (Drake University Head Start's governing body). The committee consists of parents from Policy Council along with community members with fiscal, legal, and early childhood expertise as stipulated in the Head Start Act of 2007. Drake University Board of Trustees retains the legal and fiduciary responsibility for the Head Start/Early Head Start and EHS-CCP grants.

Parent Leadership on Sub-Committees

ERSEA Committee - Drake University Head Start's ERSEA Committee discusses and provides input on issues related to Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA). This committee is chaired by the ERSEA Manager and includes staff and parents from the Grantee and Delegate. The ERSEA Committee makes recommendations to the Policy Council about recruitment and selection.

School Readiness/Family Engagement - The School Readiness/Family Engagement Committee, comprised of Grantee parents and staff, reviews aggregated child assessment and family data and provides feedback to Policy Council regarding curriculum implementation and family engagement.

FAMILY ENGAGEMENT (cont.)

Parent/Child Activities and Events

Grantee Family Fun Nights reinforce parents as their child's first and best teacher and provide families the opportunity to come together and enjoy a fun, educational experience. Family Fun Nights promote school readiness with a focus on science, literacy, math, and socialization.

Des Moines Public Schools conducts weekly Parent And Child Together (PACT) times to promote parents/child engagement at school in the classroom. PACT times allow for parents to have meaningful interactions with their child in the classroom, increasing the potential for extending learning into the home. PACT Time occurs weekly for about 10-15 minutes on the same day, at the same time each week, typically at drop-off or pick-up. Teachers are trained to implement PACT Time activities designed to:

- Encourage parents to see themselves as educators for their child;
- Provide quality one-on-one time for parents and their children;
- Enhance parent-child-school relationships;
- Increase school readiness; and
- Promote life-long learning both in and outside of academic settings.

Drake University Head Start offers three agency-wide Parent/Child events each year for all enrolled children: A Day at Living History Farms, An Evening at the Science Center of Iowa, and Head Start Day at the Blank Park Zoo. The goal of the Parent/Child events is to promote parent involvement in education, attachment within families, and father-focused interactions. These events are another way Drake University Head Start promotes family engagement and school readiness. Like Family Fun Nights, agency-wide Parent/Child events are open to all family members and include activities and materials to extend learning into the home. These events also generate non-federal share for Drake University Head Start, a requirement of the Head Start grant.

FAMILY ENGAGEMENT (cont.)

Agency-Wide Parent/Child Events



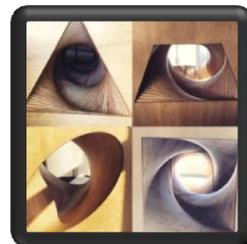
A Day at Living History Farms

Living History Farms is a 500-acre outdoor museum that takes families on a tour through time. Families start in the town of Walnut Hill, Iowa, in the year 1875. Walnut Hill features a blacksmith, millinery, general store, and print shop. Families then move on to a 1700s Iowa Indian Farm, an 1850s Pioneer Farm, and a working 1900 Horse-Powered Farm, complete with livestock. Held on Saturday, September 26, 2015, the event drew over 700 enrolled children and family members and generated more than

\$13,000 of in-kind.

An Evening at the Science Center of Iowa

Drake University Head Start sponsors “An Evening at the Science Center of Iowa”. The theme this year was ‘Geometry Playground’. This popular event generated nearly \$7,000 of in-kind for the program.



Drake University Head Start Day at the Blank Park Zoo

The 10th annual “Drake University Head Start Day at the Zoo” was held on Saturday, April 23, 2016. The event was attended by over 1,300 people, comprised of Head Start and Early Head Start children and their families, generating over \$29,000 of in-kind for the program.

Week of the Young Child

For the fourth consecutive year, Drake University Head Start and Des Moines Public Schools Head Start collaborated with the Mid-Iowa Association for the Education of Young Children to coordinate family events and activities for the Week of the Young Child. Community events were planned using the daily themes suggested by NAEYC and held each weekday, culminating in a community celebration on Saturday, April 16, 2016. The event was held at Drake University and featured appearances and performances by local acts such as the Alliance Lion Dance Team, Des Moines Public Library’s Rosie Reader, and headliner Dan Wardell of Iowa Public Television.



SCHOOL READINESS

School Readiness Goals

The Grantee and Delegate programs have each set School Readiness Goals developed by their respective programs. These goals are aligned with the Iowa Early Learning Standards, the [Head Start Early Learning Outcomes Framework Birth to Five](#), and Teaching Strategies GOLD Assessment Objectives.

GOLD

Drake University Head Start and Early Head Start programs conduct ongoing child assessment and data collection using the Teaching Strategies GOLD Online Assessment System. Teachers and Infant/Toddler Specialists enter anecdotal and media evidence into the GOLD system, assessing child progress at common checkpoints during the year.

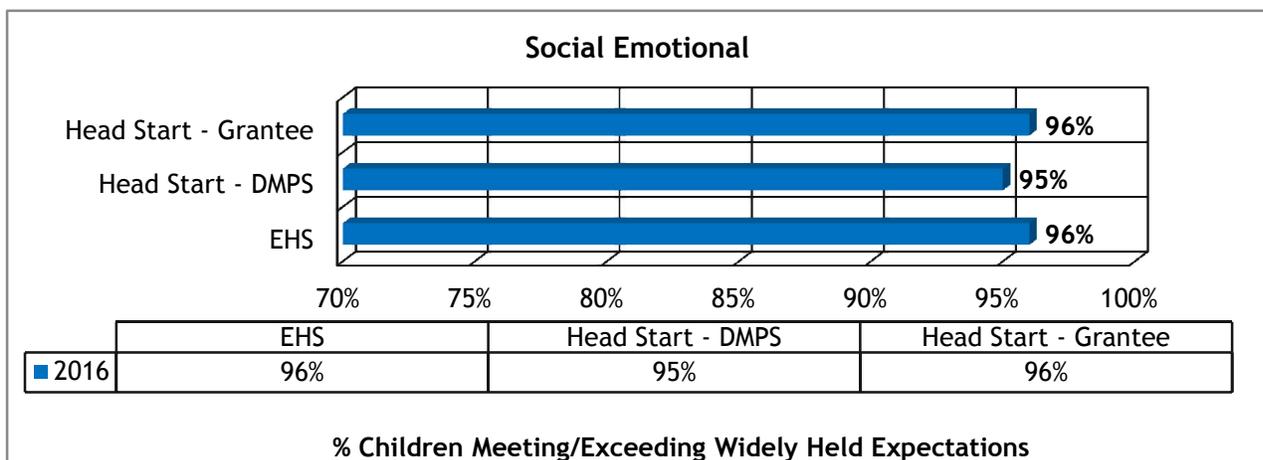
The GOLD Online Assessment System measures child progress toward age-appropriate Widely Held Expectations in the following domain areas:

- Social Emotional development
- Physical development
- Cognitive development
- Language skills
- Literacy
- Mathematic skills

The following charts represent the percentage of children meeting or exceeding GOLD Widely Held Expectations at the end of the 2015-2016 program year. These numbers represent all children enrolled in the Grantee and Delegate Head Start and Early Head Start programs, including children receiving early childhood special education services.

GRANTEE Goal I - Children will progress in the domain of **Social-Emotional** skills as documented through observation and assessment.

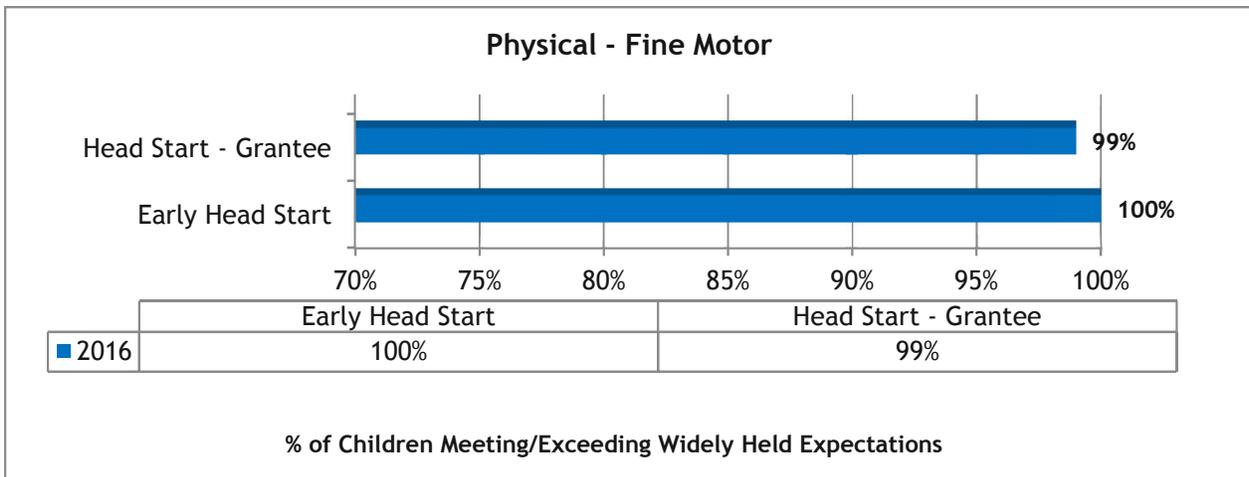
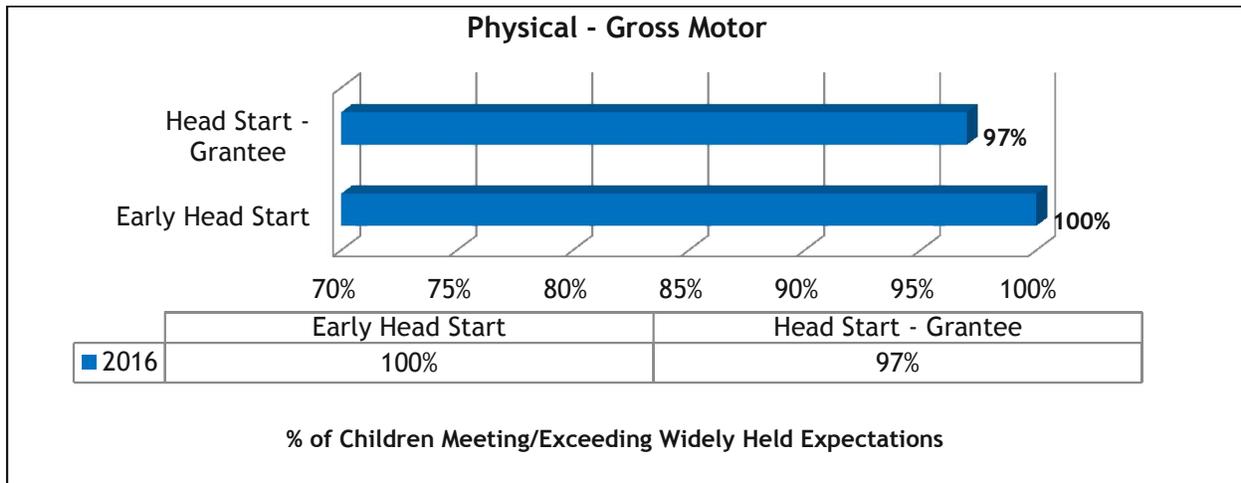
DELEGATE Goal I - 94% of students or more will meet or exceed widely held expectations in the area of **Social Emotional Development** as documented through observation and assessment.



GRANTEE Goal II - Children will progress in the domain of **Physical Development and Health** as documented through observation and assessment.

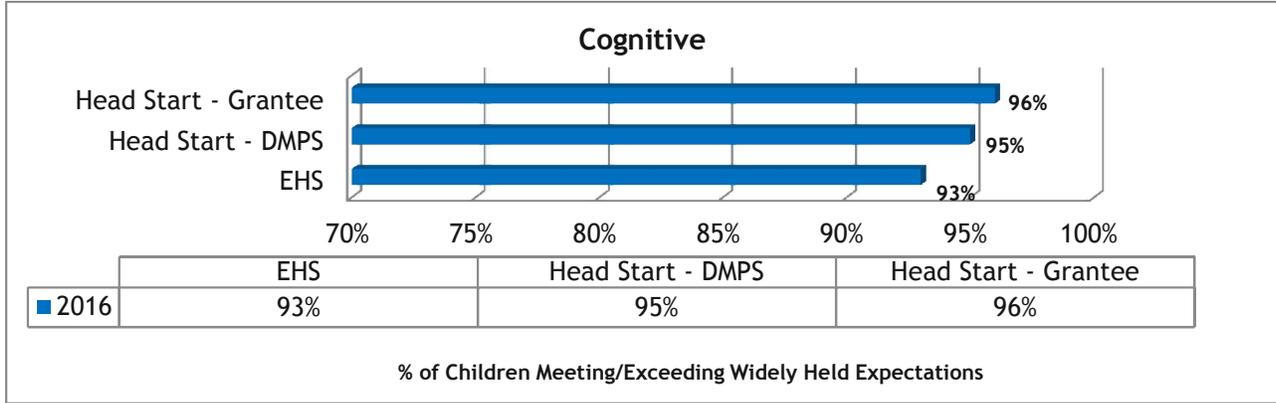
DELEGATE Goal II - 95% of students or more will meet or exceed widely held expectations in the area of **Physical Development** as documented through observation and assessment*.

*Des Moines Public Schools reports their GOLD data for the Physical domain as an aggregated total rather than broken out by gross motor and fine motor skills. Their total percentage of children meeting or exceeding GOLD Widely Held Expectations in the Physical domain in Spring 2016 was 99%.



GRANTEE Goal III - Children will progress in the domain of **Approaches to Learning** domain as documented through observation and assessment.

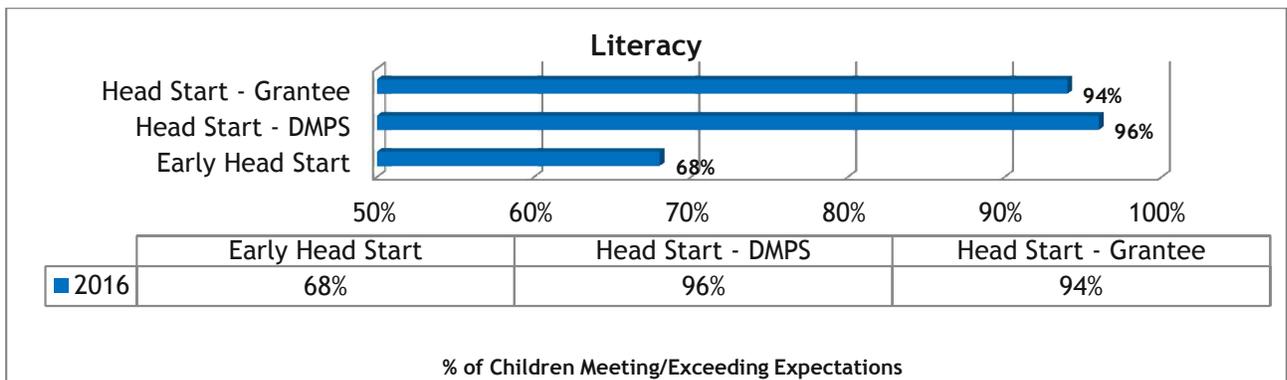
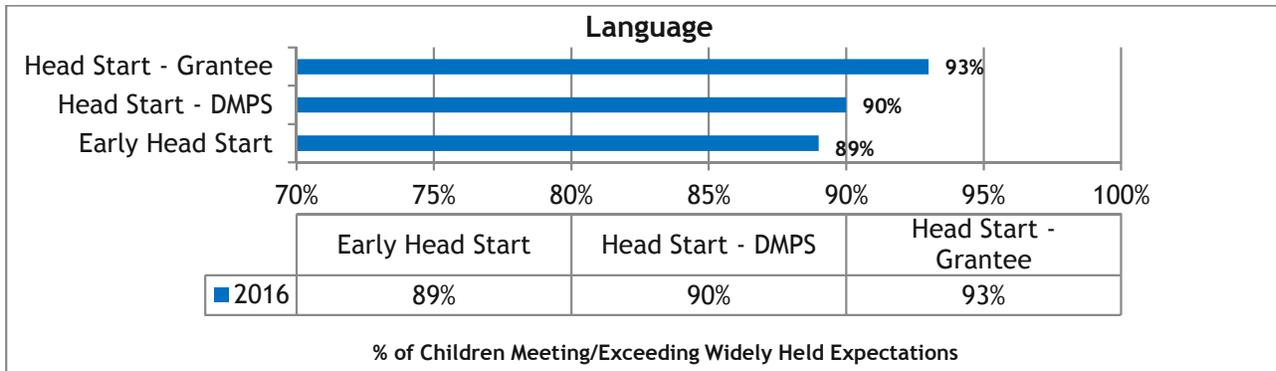
DELEGATE Goal IV - 95% of students or more will meet or exceed widely held expectations in the area of **Cognitive Development** as documented through observation and assessment.



GRANTEE Goal IV - Children will progress in the domain of Language and Literacy as documented through observation and assessment.

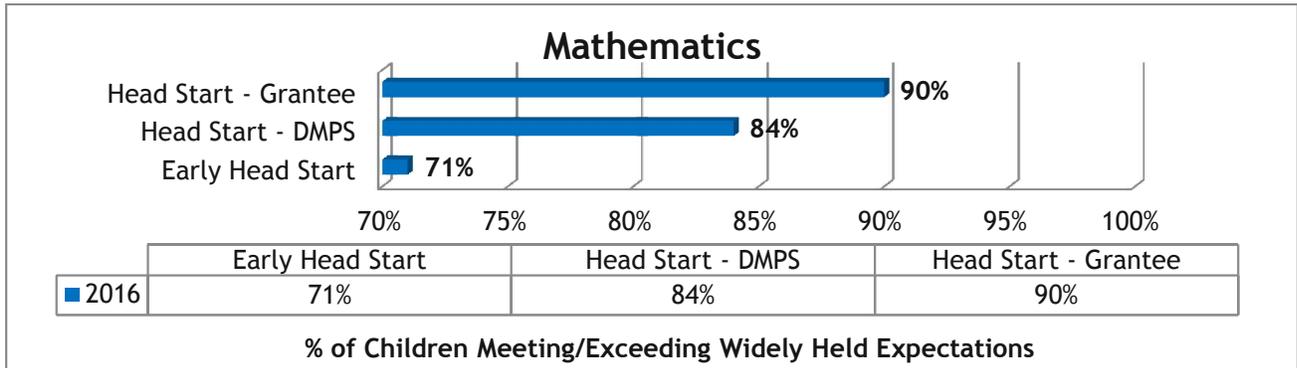
DELEGATE Goal V - 95% of students or more will meet or exceed widely held expectations in the area of **Literacy Development** as documented through observation and assessment.

DELEGATE Goal III - 89% of students or more will meet or exceed widely held expectations in the area of **Language Development** as documented through observation and assessment.



GRANTEE Goal V - Children will progress in the domain of **Cognition and General Knowledge** as documented through observation and assessment.

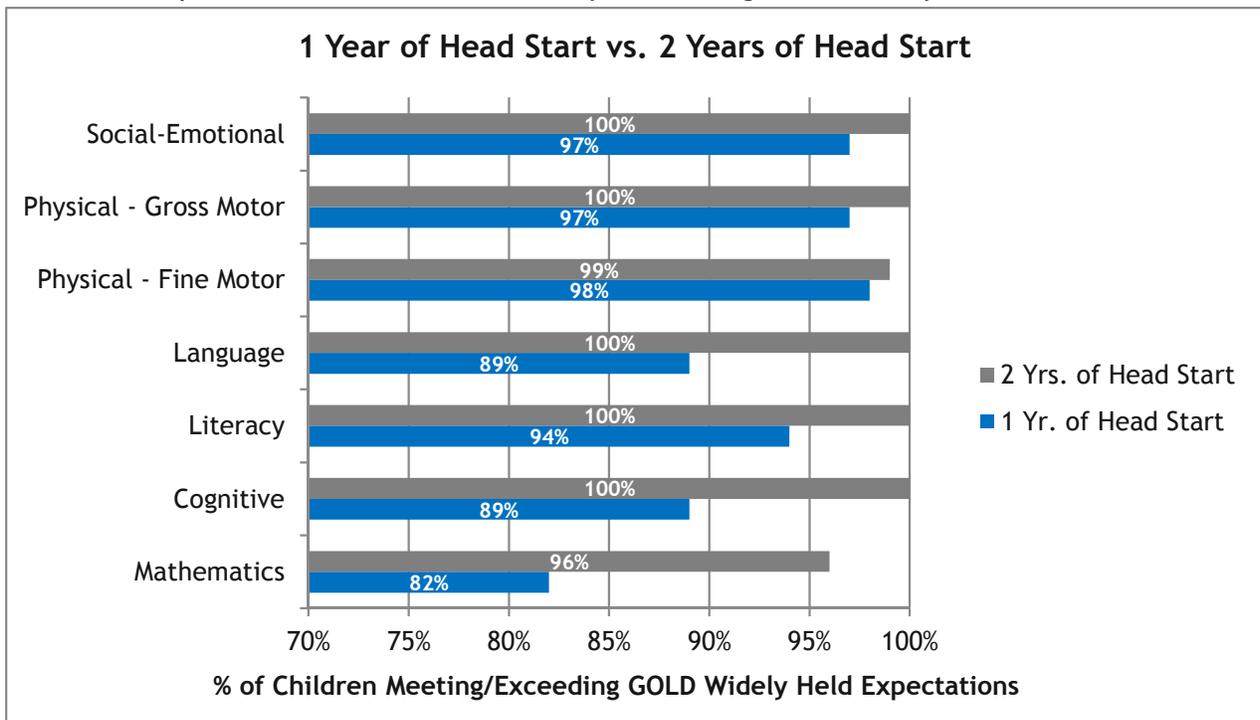
DELEGATE Goal IV - 82% of students or more meet or exceed widely held expectations in the area of **Mathematics Development** as documented through observation and assessment.



Why Head Start?

Drake University Head Start compared GOLD data for Grantee children who received one year of Head Start programming (those who entered the program between July 1, 2015 and January 15, 2016) with data for Grantee children who received two years of Head Start programming (those who entered between July 1, 2014 and January 15, 2015).

In certain domains, collective scores for four year-olds in their first year with Drake University Head Start were over 10% lower than scores for children participating in their second year of Head Start. Stronger skills in the domains of social-emotional, language, literacy, cognitive, and math help ensure that children are ready for kindergarten and beyond.



For more information about Head Start and the significant impact it has for families on a national level, please visit the Early Childhood Learning and Knowledge Center's website at eclkc.ohs.acf.hhs.gov/.

TRANSITIONS

Early Head Start Transitions

For children in the Early Head Start program, transitions for the future begin at least six months before the child's third birthday. During this time, Early Head Start staff meet with the child's family to discuss their plans for the child's education for the upcoming year. For some families, this may include transitioning into Head Start programming. Staff provide the family with information about Head Start as well as community resources for preschool and other early care and education programs.

Head Start Transitions to Kindergarten

Drake University Head Start and Des Moines Public Schools partner with families to facilitate a successful transition to kindergarten for the family. Head Start works closely with families, helping them plan for this change through:

-  Discussions about transition during winter and spring parent-teacher conferences;
-  Information to parents about their child's neighborhood school, including information on registration/enrollment processes for kindergarten such as Kindergarten Round Up;
-  Information to parents about summer learning opportunities and summer safety tips for young children; and
-  Exchange of pertinent information and student records with parents and between programs as appropriate.

At the end of the year, children who complete the Head Start program receive a certificate of attendance and a kit containing materials and activities that support school readiness.

AUDIT REPORT

Drake University's Financial Statements and Independent Auditor's Report for the 2015-2016 year was conducted and final report was dated October 20, 2016 by Deloitte & Touche LLP. No concerns were noted.

REVIEW RESULTS

In April 2014, a Federal Monitoring Review Team conducted a triennial review with Drake University Head Start. Team members visited all Grantee and Delegate classrooms, observing daily operations for compliance with the Head Start Act of 2007 and Head Start Program Performance Standards.

Overview of Findings

The Overview of Findings is explicitly aligned with sections of the Head Start Program Performance Standards and Head Start Act of 2007. The Overview of Findings identifies areas of compliance, non-compliance, or concern for each section from the Head Start Monitoring Protocol. The agency was determined to be compliant in all areas.

Beginning in 2015-2016, the Drake University Head Start grant moved into a five-year project period. The change in project period precipitated changes in monitoring processes for Head Start and Early Head Start programs. Monitoring reviews for the project period are expected to begin in 2017-2018.



EARLY HEAD START CHILD CARE PARTNERSHIP: PROGRAM OVERVIEW

On December 10, 2014, President Barack Obama announced that Drake University was one of 234 agencies nationwide to be awarded a new grant from the U.S. Health and Human Services' Administration for Children and Families: the Early Head Start Child Care Partnership (EHS-CCP) grant. Through this grant, Drake University partners with seven area child care centers to serve 90 infants and toddlers in Des Moines' Urban Core. The Urban Core of Des Moines is home to the most at-risk youth and families in the community.

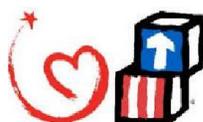
The three goals for the project are:

- 1) Improve outcomes for children by providing comprehensive, full-day, full-year experiences in a quality learning environment facilitated by highly qualified staff.
- 2) Provide support and education to parents to improve self-sufficiency and competency in their roles as parents.
- 3) Increase staff qualifications and skills through instructional coaching and quality, comprehensive professional development.

Grant Start-Up

It is through the EHS-CCP grant that the models for child care and Early Head Start intersect. This grant provided Drake University Head Start and local child care centers the opportunity to learn more about each system and the different ways they support families. In February 2015, Drake University received funding to begin implementation of the EHS-CCP grant. During the start-up phase of this grant, the two systems worked in tandem to establish the agency's paradigm for providing the enriching educational programming that children ages birth to three need for success as prescribed by the Head Start Program Performance, in a setting that provides the extended care their parents require to secure and maintain self-sufficiency. Developing the paradigm for this newly created grant opportunity involved building relationships between Head Start and partner centers that formed the foundation needed for collaborative teamwork. Once relationships were built and trust was established, Drake University EHS-CCP staff worked to establish systems and processes for providing education and care that comply with the Head Start Program Performance Standards, OMB Uniform Guidance, and Iowa Child Care Licensing Standards.

Drake worked with eight partner sites in Des Moines' Urban Core to build and open classrooms, enroll families, provide staff professional development, and provide early childhood and family services for 90 children. Five brand-new EHS-CCP classrooms were created and all others were modified or updated. Playgrounds were created or modified for all sites and each classroom was supplied with quality instructional materials to facilitate teacher success.



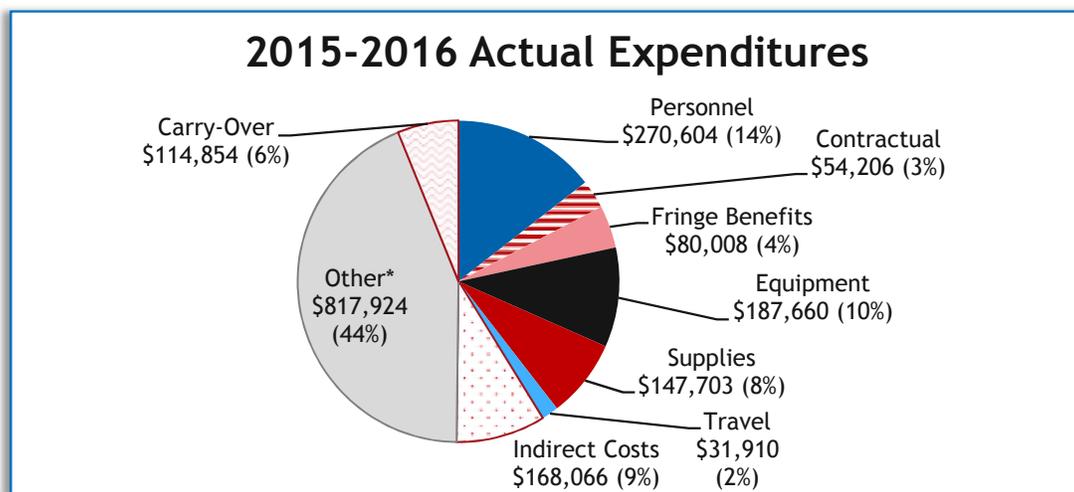
EHS-CCP: FUNDING

EHS-CCP funding comes from the same source as Head Start and Early Head Start funding: the United States Department of Health and Human Services' Administration of Children and Families. The charts below are representative of the funding that was allocated during the first 18 months of programming for the EHS-CCP grant (January 2015 through June 2016).

2015-2016 Drake University Head Start Funding Allocation	
Start-Up	\$ 229,123
Early Head Start Programming	\$ 1,494,375
Early Head Start Training	\$ 149,438
Total	\$ 1,872,936

2015-2016 Proposed Budget	
Personnel	\$ 381,099
Contractual	\$ 928,391
Fringe Benefits	\$ 116,235
Indirect Costs	\$ 129,358
Supplies	\$ 44,931
Equipment	\$ 50,042
Travel	\$ 14,270
Other*	\$ 208,610

*Other includes expenditures such as repair/maintenance, space and construction costs, interpretation/translation services, software, etc.



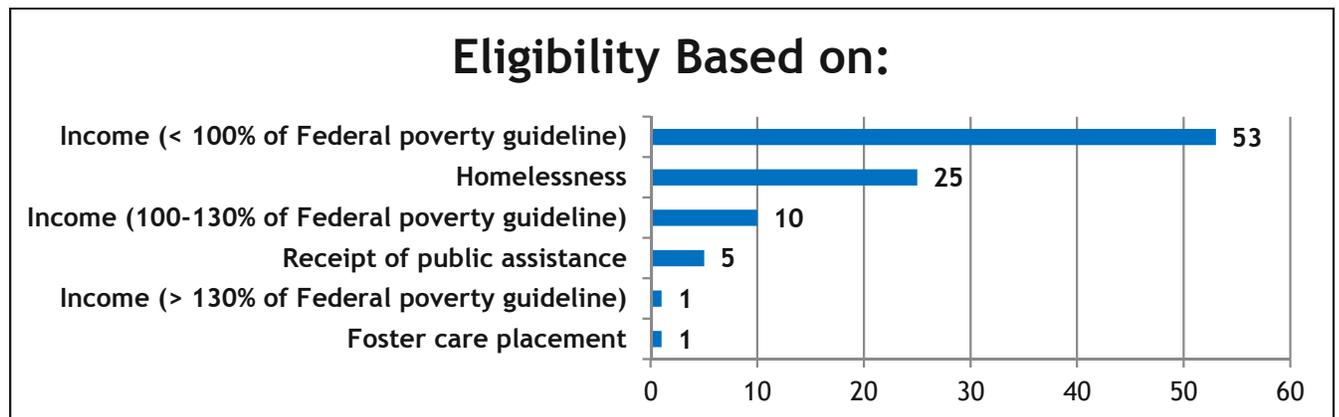
Drake University received approval to carry over unused funds from the 2015-2016 program year to the 2016-2017 program year as a result of additional training funds in the amount of \$104,145 released late in 2015-2016 and delays in construction (due to weather) totaling \$10,709.

EHS-CCP: ENROLLMENT

Selection Criteria

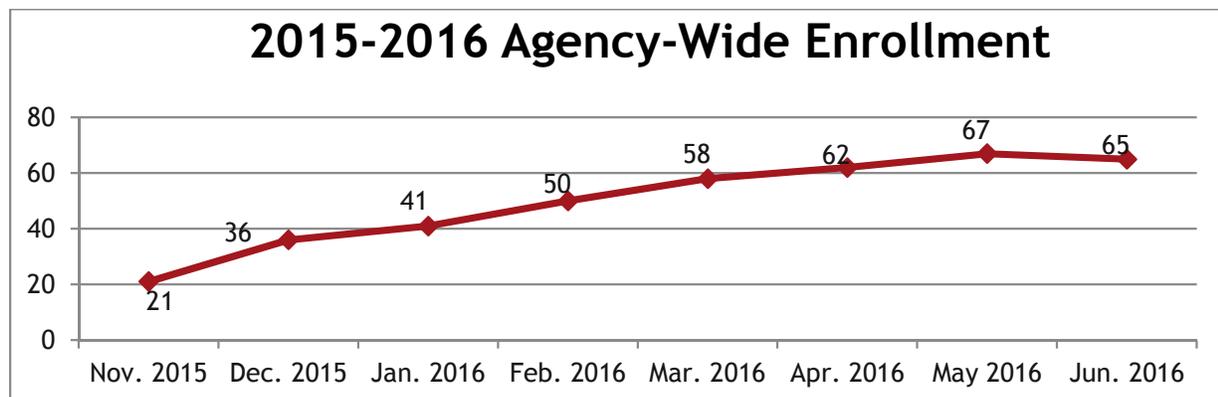
Drake University EHS-CCP uses a set of internally-developed selection criteria for enrolling children in the program. One criterion for EHS-CCP families is that they must be eligible for state child care subsidy.

Many families served by the program are eligible in multiple categories; only one eligibility category is reported to the U.S. Department of Health and Human Services - Office of Head Start. The number of children in each category is reported below.



Enrollment

This year's Annual Report includes the start-up period of the grant; therefore, enrollment did not begin until construction was completed, classrooms were opened, staff were hired, and families were informed of the EHS-CCP opportunity and completed the enrollment process.

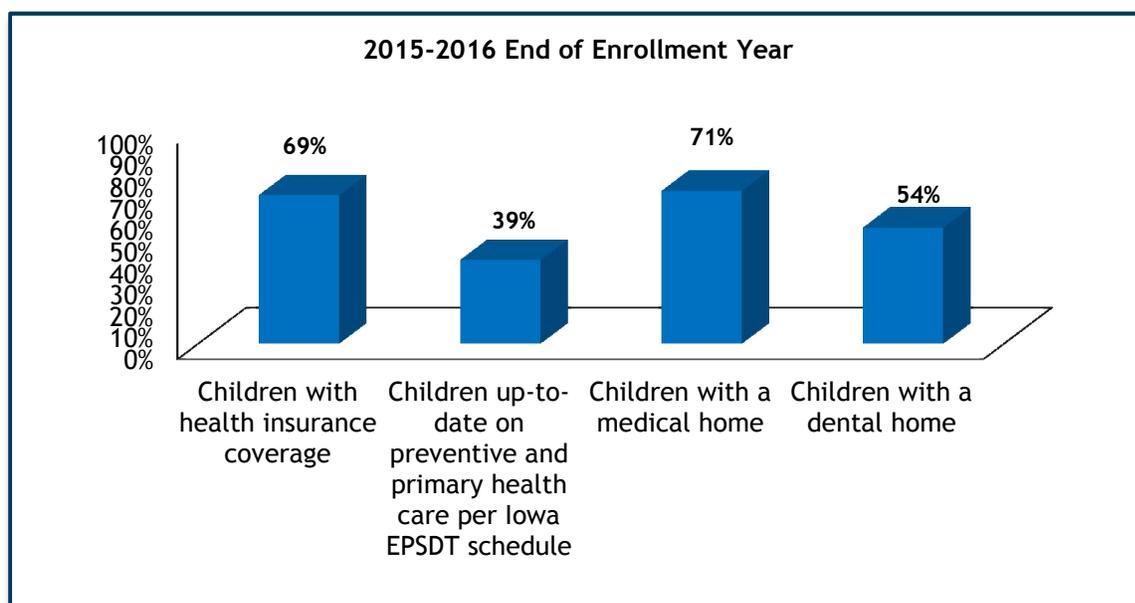


EHS-CCP: HEALTH/ ORAL HEALTH

Head Start/Early Head Start agencies are required to provide educational and comprehensive services. As part of Drake University Head Start's comprehensive services plan, EHS-CCP partners work with Visiting Nurse Services of Iowa to provide nursing services to enrolled children.

Insurance Coverage, Well Child Visits, and Medical Home

EHS-CCP staff worked with families to bring their enrolled children up to date on well-child visits. During the 2015-2016 program year, only eight children were up-to-date on their well-child visits at the time of enrollment. By the end of the program year in June, 2016, that number rose to 37 - an increase of more than 30 percent.



Oral Health

Oral health is another comprehensive service provided to families by Head Start. Drake University EHS-CCP focuses on improving the overall oral health of our families by improving their oral health habits. Families develop dental goals at the time of enrollment. Drake University EHS-CCP staff provide resources and education, then follow up with families on referrals to appropriate providers.

Drake University EHS-CCP and partner sites underscore the importance of oral health through:

- Free fluoride varnish treatment opportunities to all enrolled EHS-CCP children;
- Tooth brushing in the classroom; and
- Ongoing dental education for children and families.

EHS-CCP: FAMILY ENGAGEMENT

The end of the 2015-2016 program year marks the first 18 months since the inception of Drake University's EHS-CCP program. As such, family engagement activities were focused primarily on educating families about the program, getting them enrolled, and conducting first home visits.

During the enrollment process, Family Engagement Specialists work with families to develop school readiness goals, family goals, and health goals (see previous page). Family Engagement Specialists make regular, routine contact with families to answer questions, assess the families' needs, provide resources, measure progress toward goals, and follow up on resource/provider referrals. Most families touch base with their Family Engagement Specialist on a weekly basis.



EHS-CCP: SCHOOL READINESS

The school readiness goals for Drake University EHS-CCP mirror the school readiness goals for Drake University Head Start/Early Start. In addition, one of the program goals for the Drake University EHS-CCP is to *increase staff qualifications and skills through instructional coaching and quality, comprehensive professional development*. In 2015-2016, a component of professional development was training on the use and implementation of curriculum with fidelity, supported by the agency's instructional coaches. This is the cornerstone for developing school readiness skills. EHS-CCP staff will continue to receive ongoing professional development coupled with instructional coaching to further support curriculum implementation and progression in the area of child assessment. With the focus on curriculum and assessment, additional support and professional development will continue to facilitate the collection of child assessment data in 2016-2017 to measure school readiness.

EHS-CCP: AUDIT REPORT

As of January, 2017, the Drake University EHS-CCP has not yet participated in a fiscal audit.

EHS-CCP: REVIEW RESULTS

On September 23-24, 2015, a reviewer contracted through the Department of Health and Human Services - Administration for Children and Families (Danya International) conducted a site visit with Drake University EHS-CCP staff and partner centers. Because the EHS-CCP grant is a newly developed grant, the visit was not classified as a monitoring visit but was conducted to gather data about the quality of the child care partners and determine a baseline for the agency's progress in the implementation of the new grant. The one concern noted was regarding the group size in a classroom. The group size for each classroom was readjusted to ensure that no more than eight children were served by two staff.